



GIN 2023: Pre-conference courses

The GIN 2023 conference committee is now seeking Expressions of Interest from suitably qualified GIN members or other associated/affiliated groups such as GIN partners to deliver pre-conference courses at the GIN 2023 conference, which will be held in Glasgow from 19-22 September 2023. All courses will take place on **19 September** at the Strathclyde University Technology & Innovation Centre in Glasgow.

The courses are intended to be in person events; however, can you please note in your Eol if the course could also be delivered online in line with our hybrid option.

The theme of the 2023 conference is: **“Maintaining quality while pursuing efficiency.”**

We are seeking to offer up to 5 full day courses which will provide learning and development opportunities to our delegates in line with GIN’s overall purpose.

How to apply

Please submit a comprehensive written proposal to me at comms@g-i-n.net outlining the following information:

- Aims and objectives of the course
- How the course relates to GIN’s overall purpose
- Expected programme and timetable, including overall length of course
- Names, pictures and bios of the workshop facilitators (to be used on the conference website to advertise the course if selected)
- Target audience, including expected and maximum number of participants
- Proposed teaching methods
- Resources required to be sourced by the conference PCO, such as room size, internet access, materials and equipment
- Proposed advertising/marketing by the facilitators
- Anticipated travel costs

You will be notified of the result of your proposal in accordance with the timetable below. For the full policy, please [click here](#).

Reimbursement for course facilitators

- Facilitators will be reimbursed for their **economy airfare and one nights’ accommodation** (amount agreed in advance) at the rate of one reimbursement per fifteen delegates.
- Conference registration is not included in the reimbursement but is negotiable in lieu of travel for local course leaders.

Deadline for proposals: **12 Noon GMT, Monday 13th Feb 2023**

Notification of acceptance and formal agreement of terms: **Friday 10th March 2023**

Registration open on conference website: **Monday 20th March 2023**

Best wishes

Allison Smith
Communications & Conference Project Manager