

Adding single items in the library

1. Logon
2. Go to Dashboard – link from top left hand of screen
3. In dashboard, select the Collections panel and open Collection Items, a screen like this will appear

Title	Updated by	Updated date	Published	Operations
Autommu Lebererkrankungen (ALE) S2x-LL (DDVS)	superadmin	May 20 2020 - 6:17pm	Yes	EDIT DELETE
Zahnersatz für zahnbezogene Lücken S3-LL (DGPx, DQZMK)	GN_Admin	Jul 16 2020 - 11:51am	Yes	EDIT DELETE
Augenärztliche Untersuchung bei Therapie mit Chloroquin oder Hydroxychloroquin, S2x-LL (DQO)	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Chemotherapy for Relapsed Small Cell Lung Cancer	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Positron Emission Tomography in Radiation Treatment Planning for Lung Cancer	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
18-Fluorodeoxyglucose Positron Emission Tomography in the Diagnosis and Staging of Lung Cancer	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Radiotherapy with Curative Intent in Patients with Early Stage, Medically Inoperable, Non-Small Cell Lung Cancer	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
S3 Leitlinie Methamphetamin-bezogene Störungen	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Hypertension in pregnancy: diagnosis and management (N0133)	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Ei-alkoholperinen rasvamaasautti	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Baerapossioosion tarpeen arviointi	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Itsemurteen ehkäisy ja itsemurhaa yrittävien henkijön hoito	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Monsiavaas polttos	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Guidelines on Management of Nausea and Vomiting and on Loss of Appetite, Anorexia, and Cachexia in Cancer	superadmin	May 20 2020 - 6:19pm	Yes	EDIT DELETE
Management of Primary Central Nervous System Diffuse Large B-Cell Lymphoma	superadmin	May 20 2020 - 6:19pm	Yes	EDIT DELETE
Stem Cell Transplantation in the Treatment of Acute Lymphoblastic Leukemia: Recommendations	superadmin	May 20 2020 - 6:19pm	Yes	EDIT DELETE
Bundesärztekammer, Leitlinie der Bundesärztekammer zur Qualitätssicherung in der Röntgendiagnostik - Qualitätskriterien röntgendiagnostischer Untersuchungen	superadmin	May 20 2020 - 6:19pm	Yes	EDIT DELETE

4. Click the Add New Item panel and a page like this will appear

Title *

Collection
- None -

NA - Image
BROWSE

NA - External Image Link

Links

Title	URL
<input type="text"/>	<input type="text"/>

ADD ANOTHER ITEM

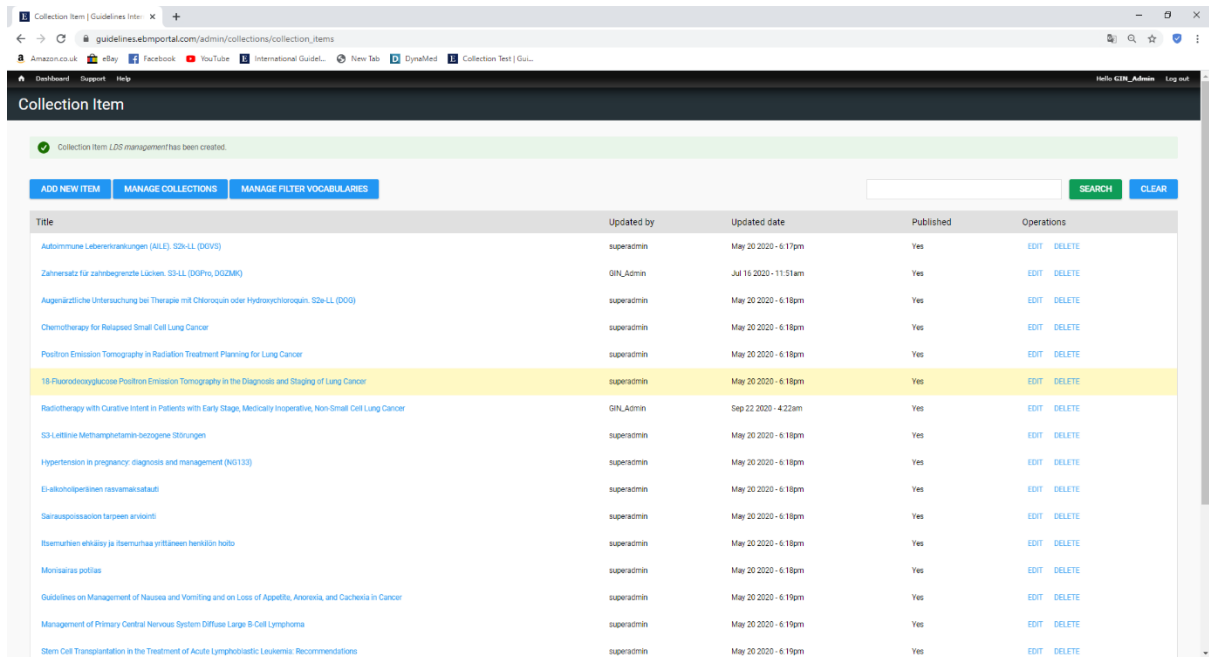
MeSH Terms

Source

Format

5. Add all the information you wish, including free text and using drop down lists where these are provided and click Save at the bottom of the page. You can also preview the listing before saving.

6. Once saved a page like this will appear



The screenshot shows a web browser window displaying the 'Collection Item' management page. The page has a dark header with 'Collection Item' and a user profile 'Hello CBR_Admin'. Below the header is a navigation bar with buttons for 'ADD NEW ITEM', 'MANAGE COLLECTIONS', and 'MANAGE FILTER VOCABULARIES'. A search bar with 'SEARCH' and 'CLEAR' buttons is also present. The main content is a table with the following columns: Title, Updated by, Updated date, Published, and Operations. The table contains 18 rows of data, with the 5th row highlighted in yellow.

Title	Updated by	Updated date	Published	Operations
Autoimmune Lebererkrankungen (ALE), S2k-LL (DDG3)	superadmin	May 20 2020 - 6:17pm	Yes	EDIT DELETE
Zahnersatz für zahnbegrenzte Lücken, S3-LL (DGPro, DGD2M)	GIN_Admin	Jul 16 2020 - 11:51am	Yes	EDIT DELETE
Augenärztliche Untersuchung bei Therapie mit Chloroquin oder Hydroxychloroquin, S2k-LL (DDG)	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Chemotherapy for Relapsed Small Cell Lung Cancer	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Positron Emission Tomography in Radiation Treatment Planning for Lung Cancer	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
18-Fluorodeoxyglucose Positron Emission Tomography in the Diagnosis and Staging of Lung Cancer	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Radiotherapy with Curative Intent in Patients with Early Stage, Medically Inoperable, Non-Small Cell Lung Cancer	GIN_Admin	Sep 22 2020 - 4:23am	Yes	EDIT DELETE
S3 Leitlinie Methamphetamin-bezogene Störungen	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Hypertension in pregnancy: diagnosis and management (N0133)	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
E-alkoholperäinen rasvatauti	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Sainauspoissisaion tarpeen arviointi	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Ibuproenin ehkäisy ja ibuproonia yrittäneiden hoito	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Morsiasras potilas	superadmin	May 20 2020 - 6:18pm	Yes	EDIT DELETE
Guidelines on Management of Nausea and Vomiting and on Loss of Appetite, Anorexia, and Cachexia in Cancer	superadmin	May 20 2020 - 6:19pm	Yes	EDIT DELETE
Management of Primary Central Nervous System Diffuse Large B-Cell Lymphoma	superadmin	May 20 2020 - 6:19pm	Yes	EDIT DELETE
Stem Cell Transplantation in the Treatment of Acute Lymphoblastic Leukemia: Recommendations	superadmin	May 20 2020 - 6:19pm	Yes	EDIT DELETE

7. Press the home button in the top LHS of the screen to return to the library