

**Expression of Interest
Pre conference courses for GIN 2014
Conference in Melbourne**

The G-I-N Conference committee is now seeking Expressions of Interest from suitably qualified G-I-N members or other associated/affiliated groups such as the G-I-N partners to run pre conference courses at the 2014 G-I-N conference, to be held in Melbourne from 20 – 24 August 2014. All courses will be run on Wednesday 20 August.

The theme of the 2014 conference is: “Creation and Innovation: Guidelines in the Digital Age” and we are seeking to offer courses which will provide learning and development opportunities to our delegates in line with G-I-N’s overall purpose, as well as potentially being related to the conference theme.

How to apply

Please submit an initial written proposal to Elaine Harrow, Executive Officer: eo@g-i-n.net outlining the following information:

- Aims and objectives of the course
- How does the course relate to G-I-N’s purpose and / or the conference theme
- Draft outline, with overall length of course
- Target audience, including maximum number of participants
- Key presenters
- Resources required to be sourced by G-I-N at the venue, such as room size and equipment

You will be notified of the result of your proposal and asked for further, more detailed information if successful in being short-listed. For the full policy, please see [here](#)

Timescales

Deadline for initial proposals: Friday 7th February 2014

Notification of short-listing: Friday 28th February 2014

Deadline for submission of more detailed outline of course: Friday 14th March 2014

Notification of acceptance and formal agreement of terms: Tuesday 1st April

Course information on conference website: Friday 4th April 2014

Call for course registrations: Monday 7 April 2014