



GIN SECRETARIAT




Elaine Harrow
Chief Executive Officer




Alice Bird
Membership &
Office Manager

- PA to CEO
- Membership Mgt
- Invoicing
- Meeting secretariat
 - Executive
 - Board
 - Finance




Allison Smith
Communications
& Conference
Project Manager

- Marketing & communication
- Event management
- Committee secretariat



Jenna Docherty
Admin &
Communications
Assistant (20 hrs)

- Communication
- WG/RC support
- Website updates



Sara Twaddle
Snr. Project Manager
(8 hrs)
From 1.10.2019

- Project mgr – new guideline library



Richard Howe
Webmaster
(contractor - ≤8hrs)

- Web management services
- Website statistics