

## Agenda

### Board of Trustees Meeting – Philadelphia

9th Floor Board Room

ACP Offices, 190 N. Independence Mall West

Philadelphia, PA 19106

Friday 30<sup>th</sup> September 2016 14:00 – 16:30 EDT

13:30		Lunch in Executive dining room	
14:00	1	<b>Chair's opening remarks, Conflicts of Interest disclosures – DS</b>  <i>Evaluation - HS</i>	
	a	Declarations of Interest <ul style="list-style-type: none"> <li>• Management of conflicts</li> </ul>	Information
14:10	2	<b>Update from conference</b> <ul style="list-style-type: none"> <li>• Update facts &amp; figures <i>EH</i></li> <li>• Reflections from Board -<i>All</i></li> </ul>	Information
15:00	3	<b>Cochrane meeting feedback - DS</b>	Information
15:15		<b>Coffee Break</b>	
15:30	4	<b>Sub-committees 2016-2017</b> <ul style="list-style-type: none"> <li>• Membership of sub-committees <ul style="list-style-type: none"> <li>○ Finance committee</li> <li>○ Conference committee</li> <li>○ Membership committee</li> </ul> </li> <li>• Remits &amp; Board liaisons</li> <li>• Editor of enGINE</li> </ul>	Discussion
15:55	5	<b>Mid-term Meeting</b>  Vienna, 16 & 17 March 2017	Information
16:00	6	<b>Summary and wrap up -DS</b>  <b>Expenses claims for meeting – required by Tuesday 18<sup>th</sup> October</b>  <b>Board meeting dates for 2016 – 17</b>  25 Oct 2016	

Title:	Agenda; Annual Board Meeting 30 September 2016
Prepared by:	Executive Committee

	21 Nov 2016 11 Jan 2017 16 Feb 2017 03 May 2017 28 Jun 2017 23 Aug 2017	
16:30	<b>Close</b>	

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