

Agenda

Board of Trustees Meeting (Teleconference)

16 February 2017, 1300 – 1430 (GMT)

1300 (GMT)	1600 (AST)	0800 (EST)
1400 (CET)	0600 (MST)	2400 (AEDT)

Call in details at end of Agenda

GMT 1300	1	<p>Chair's opening remarks, apologies, Conflicts of Interest disclosures & Board Updates: - DS</p> <p><i>Evaluation of meeting – GL</i></p> <p><i>Timekeeper – TBC</i></p> <p><i>Apologies: SK, HS, SH</i></p>	
	a	<p>Declarations of Interest</p> <ul style="list-style-type: none"> • Management of conflicts 	INFORMATION
	b	<p>Board Minutes</p> <ul style="list-style-type: none"> i. For approval – Minute 11 January 2017 ii. Outstanding Actions iii. Matters arising from Minute 	APPROVAL DISCUSSION INFORMATION
1310	2	<p>Executive Committee update (Paper in Dropbox)</p> <ul style="list-style-type: none"> a. EO report 	INFORMATION
1320	3	<p>Conference Committee Update (Papers in Dropbox)</p> <ul style="list-style-type: none"> a) Sub-committee chair report -GL b) 2016 Conference - EH <ul style="list-style-type: none"> • Budget at 31 January 2017 	INFORMATION
1335	4	<p>Finance Committee Update -IG (Papers in Dropbox)</p> <ul style="list-style-type: none"> a) Sub-committee chair report b) Bank Summary c) Budget at 31 January 2017 	INFORMATION INFORMATION INFORMATION
1350	5	<p>Membership Committee Update (Papers in Dropbox)</p> <ul style="list-style-type: none"> a) Sub-committee chair report b) Draft Proposal – Associate Membership Category 	APPROVAL
1400	6	<p>GES 2017 (Papers in Dropbox)</p> <ul style="list-style-type: none"> a) Progress update, budget & sponsorship (Dropbox) <i>EH</i> b) Update on Scientific Committee progress <i>PV</i> 	INFORMATION INFORMATION

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		c) <i>GES Budget</i> d) G-I-N satellite symposium at GES 2017 (Verbal) <i>IK</i>	INFORMATION DISCUSSION
1415	7	Partnerships -CR a) G-I-N/ Cochrane Working Group update b) Marketing of Task Exchange to members	DISCUSSION
1425	8	Mid-term Meetings (Verbal) - March 2017 - <i>DS</i> - March 2018 - <i>EH</i>	DISCUSSION INFORMATION
	9	AOB G-I-N Products mini task force – HS Feedback & outline plan	Carried over to next meeting
		Date & time of next meeting: 17 & 18 Mar 2017 – 0900 CET Evaluation: 17 Mar – Sophie Blanchard 18 Mar – Sonja Kersten	
		Future Board Meetings 2016-17: 03 May 2017 – 1200 BST 26 Jun 2017 – 1300 BST 24 Aug 2017 – 1300 BST 11 Sep 2017 – 0900-1700 SAST tbc	

BT Meeting Details:

Participant passcode: 13571768 then #

Dial in numbers

United Kingdom:	0800 783 6753
Australia:	1800 093 265
Austria:	0800 070 361
France:	0805 770 046
Canada:	1866 742 5609
Germany:	0800 7005 013
Netherlands:	0800 022 3510
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