

Agenda

Board of Trustees Meeting (Teleconference)

11 January 2017, 1100 - 1230 (GMT)

1100 (GMT)	1400 (AST)	0600 (EST)
1200 (CET)	0400 (MST)	2200 (AEDT)

Call in details at end of Agenda

GMT 1100	1	<p>Chair's opening remarks, apologies, Conflicts of Interest disclosures & Board Updates: - DS</p> <p><i>Evaluation of meeting – PV</i></p> <p><i>Timekeeper – SH</i></p> <p><i>Apologies: AQ, SK, CR</i></p>	
	a	<p>Declarations of Interest</p> <ul style="list-style-type: none"> • Management of conflicts 	INFORMATION
	b	<p>Board Minutes for approval</p> <ul style="list-style-type: none"> • 25 October 2016 • 21 November 2016 	APPROVAL
	c	Matters arising from minutes	INFORMATION
1105	2	<p>Executive Committee update</p> <ul style="list-style-type: none"> a. Outstanding Actions -DS b. EO report - EO c. Risk Register (late paper)-SH <ul style="list-style-type: none"> - High Risks: <ul style="list-style-type: none"> i. Reputation & Strategy – 2a, 2c ii. Staff – 3a iii. Conferences – 5a iv. Financial – 6e, 6g, 6k 	DISCUSSION INFORMATION INFORMATION
1125	3	<p>Conference Committee Update</p> <ul style="list-style-type: none"> a) Sub-committee chair report -GL <ul style="list-style-type: none"> I. 2018 Theme II. SciCom Chair & Vice chair b) 2016 Conference - EH <ul style="list-style-type: none"> • Budget at 30 November 2016 	INFORMATION APPROVAL INFORMATION
1145	4	Finance Committee Update -JG	

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		a) Sub-committee chair report	INFORMATION
1150	5	Membership Committee Update PV a) Sub-committee chair report	INFORMATION
1155	6	Partnerships (late paper)-CR a) G-I-N/ Cochrane Working Group update b) Marketing of Task Exchange to members	INFORMATION
1200	7	AOB G-I-N Products mini task force – HS – no paper received so this item will be carried forward to next Agenda a) Feedback & outline plan	
		Date & time of next meeting: - 16 February 2017 at 1300 GMT Evaluation: Gillian Leng	
		Future Board Meetings 2016-17: 16 Feb 2017 – 1300 GMT 17 & 18 Mar 2017 – 0900 CET 03 May 2017 – 1200 BST 26 Jun 2017 – 1300 BST 24 Aug 2017 – 1300 BST 11 Sep 2017 – 0900-1700 SAST tbc	

BT Meeting Details:

Participant passcode: 13571768 then #

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